



**STANDARD QUALITY CLAUSES:**

**THE VENDOR AGREES TO COMPLY WITH THE FOLLOWING QUALITY CLAUSES, AS APPLICABLE:**

- 1) AGREES TO PROVIDE THE REQUESTED PRODUCT/SERVICE IN SUCH A MANNER AS TO ENSURE THE QUALITY AND/OR INTEGRITY OF THE PRODUCT/SERVICE IS MAINTAINED THROUGHOUT ALL PHASES OF MANUFACTURE, CERTIFICATION AND SHIPMENT.
- 2) AGREES TO MAINTAIN A DOCUMENTED QUALITY SYSTEM. AGREES TO PROVIDE MITCHELL LABS WITH A PERIODIC REVIEW OF SAID QUALITY SYSTEM. THIS REVIEW MAY BE IN THE FORM OF AN ON-SITE AUDIT, COMPLETION OF THE MITCHELL LABORATORIES VENDOR QUALITY SYSTEMS EVALUATION CHECKLIST AND/OR SUBMISSION OF THIRD-PARTY QUALITY SYSTEM ACCREDITATION. EXAMPLES OF "ACCEPTABLE" QUALITY SYSTEMS INCLUDE, BUT ARE NOT NECESSARILY LIMITED TO THE CURRENT REVISIONS OF:
  - . AS9000-ACCREDITED OR COMPLIANT
  - . AS9100-ACCREDITED OR COMPLIANT
  - . ISO 9000-ACCREDITED OR COMPLIANT
  - . ISO 9001-ACCREDITED OR COMPLIANT
  - . ISO 17025-ACCREDITED OR COMPLIANT
  - . QS9000-ACCREDITED OR COMPLIANT
  - . NADCAP ACCREDITATION
- 3) AGREES THAT WHEN SUPPLYING CALIBRATION SERVICES, THE QUALITY SYSTEM IS, UNLESS OTHERWISE STIPULATED BY MITCHELL LABS, COMPLIANT WITH AND/OR ACCREDITED TO:
  - . ANSI/NCSL Z540-1
  - . ISO 10012-1
  - . ISO 17025
- 4) AGREES THAT ANY NONCONFORMING PRODUCT IS POSITIVELY IDENTIFIED AND CONTROLLED TO PREVENT INADVERTENT USE OR DELIVERY. VENDOR SHALL NOTIFY MITCHELL LABS OF NONCONFORMING PRODUCT.
- 5) HAS NO APPROVAL TO DISPOSITION NON-CONFORMING PRODUCT.
- 6) SHALL NOTIFY MITCHELL LABS OF ANY ORGANIZATIONAL CHANGES IN PERSONNEL, PRODUCT AND/OR PROCESSES.
- 7) AGREES TO NOTIFY MITCHELL LABS IF THEY **OR THEIR SUB-TIERS** CHANGE THEIR LOCATION AND THAT THEY **SHALL** SEEK MITCHELL LABS RE-APPROVAL, AS REQUIRED IF THEY CHANGE LOCATIONS.
- 8) AGREES TO ADVISE MITCHELL LABS OF ANY NONCONFORMANCE IDENTIFIED AFTER DELIVERY. THE DISCLOSURE WILL INCLUDE, AS A MINIMUM, THE PART NUMBER, PURCHASE ORDER NUMBER AND QUANTITY OF PRODUCT IN QUESTION. VENDOR AGREES TO RE-NUMERATE, **IN FULL VALUE**, MITCHELL LABS FOR ANY DAMAGES CAUSED TO PRODUCT WHILE IN THEIR POSSESSION.
- 9) AGREES TO MAINTAIN A SYSTEM OF COMPLAINTS, CORRECTIVE ACTIONS WHICH PROVIDE POSITIVE MEANS OF IDENTIFYING AND CORRECTING EXISTING PROBLEMS.
- 10) IN THE EVENT WORK IS TO BE SUBCONTRACTED, VENDOR AGREES TO FLOW DOWN ANY AND ALL MITCHELL LABS AND APPLICABLE CUSTOMER QUALITY SYSTEM REQUIREMENTS TO THE SUBTIER. ALL SUBTIER VENDORS MUST BE APPROVED BY MITCHELL LABS' CUSTOMER FOR THE WORK TO BE ACCOMPLISHED. IF SUPPLIER CHANGES VENDORS, SUPPLIER AGREES TO NOTIFY MITCHELL LABS OF THE CHANGE.
- 11) AGREES TO FOLLOW ALL REQUIREMENTS LISTED ON THE PURCHASE ORDER (I.E. SPECIFICATIONS, REVISION LEVELS, DRAWINGS, PROCESS REQUIREMENTS, SOURCE INSPECTION, CRITICAL AND KEY CHARACTERISTICS, ETC.), AND TO INFORM MITCHELL LABS IF THEY ARE INCAPABLE OF DOING SO.
- 12) AS APPLICABLE, ALL EQUIPMENT, PROCESSES, PROCEDURES SHALL BE, QUALIFIED AND APPROVED PER CONTRACTUAL AGREEMENT.
- 13) AS APPLICABLE, ALL PERSONNEL PERFORMING WORK ON MITCHELL LABS CONTRACTED WORK SHALL BE TRAINED, QUALIFIED, COMPETENT AND CERTIFIED PER CONTRACTUAL AGREEMENT.
- 14) AGREES TO PROVIDE REQUIRED MATERIAL, PROCESS CONTROL, INSPECTION AND/OR TEST CERTIFICATES, TEST SPECIMENS, TO MITCHELL LABS UPON SHIPMENT OF THE COMPLETED AND OR PRODUCT THAT HAS BEEN ORDERED.
- 15) AGREES TO SUPPLY MITCHELL LABS ANY REQUIRED DOCUMENTATION PERTINENT TO THE WORK PERFORMED ON CONTRACTED PRODUCT.
- 16) AGREES TO MAINTAIN RECORDS FOR 7 YEARS AND TO OBTAIN **MITCHELL LABS APPROVAL PRIOR TO DISPOSITION OF SAID RECORDS**, UNLESS OTHERWISE SPECIFIED.
- 17) AGREES TO PROVIDE MITCHELL LABORATORIES, ITS CUSTOMER(S) AT ANY LEVEL OF THE SUPPLY CHAIN AND/OR ANY REGULATORY AGENCY (IES) THE RIGHT OF ENTRY TO ANY PLACE NECESSARY TO DETERMINE, AUDIT AND/OR VERIFY THE QUALITY OF THE CONTRACTED WORK, RECORDS AND/OR MATERIAL.
- 18) IF APPLICABLE, USE STATISTICAL TECHNIQUES FOR PRODUCT ACCEPTANCE AND RELATED INSTRUCTIONS FOR ACCEPTANCE BY MITCHELL LABS.
- 19) PREVENT THE USE OF COUNTERFEIT PARTS.
20. **HAVE A FRAUD AND FRAUDULENT ACTIVITY PROCEDURE IN PLACE TO PREVENT FRAUD AND FRAUDULENT ACTIVITY.**
- 21) HAVE A METHOD TO IDENTIFY AND ACCEPT/REJECT RISKS ASSOCIATED WITH VENDORS APPLICABLE PROCESS.
- 22) ENSURE THAT APPLICABLE PERSONNEL ARE AWARE OF THEIR CONTRIBUTION TO PRODUCT OR SERVICE CONFORMITY, THEIR CONTRIBUTION TO PRODUCT SAFETY AND THE IMPORTANCE OF ETHICAL BEHAVIOR.

**Revision F: 02/24/25**